
ROTHESAY COMMON GOOD FUND

1.0 EXECUTIVE SUMMARY

- 1.1 This report recommends to Members a mechanism to enable the Rothesay Common Good Fund to determine applications for grants where attendance of all trustees of the Fund is not possible.
- 1.2 A mechanism is in place for the Campbeltown Common Good Fund to enable meetings where not all trustees can attend.

ROTHESAY COMMON GOOD FUND

2.0 INTRODUCTION

2.1 The Rothesay Common Good Fund is controlled by three trustees appointed by the Council, being the three elected members for the Bute Ward.

2.2 The quorum required for a meeting of the trustees is three, which precludes decision-making where a member is unable to attend.

3.0 RECOMMENDATIONS

3.1 That the Council agree a delegation to the Executive Director – Customer Services to determine in consultation with available Bute ward members applications to the Rothesay Common Good Fund on occasions where the attendance of all trustees of the Fund at a scheduled or arranged meeting of the Fund is not possible.

4.0 DETAIL

4.1 Applications to the Rothesay Common Good Fund for financial assistance are considered by elected members appointed as trustees of the Fund who determine these applications in accordance with the terms and criteria of the Fund.

4.2 In accordance with the Council's standing orders, the quorum for meetings of the Fund is three trustees. The trustees of the Fund are the three Bute ward members of the Council. Accordingly, for a meeting of the trustees of the Fund to be quorate, all trustees must attend.

4.3 To enable decision-making by the Campbeltown Common Good Fund during the long-term absence of one trustee, Council agreed a delegation to the Executive Director – Customer Services to determine applications to that fund, in the absence of a quorum, in consultation with those trustees available to attend the meeting. This delegation enables the Fund to make decisions to award grants to applicants in the absence of one or more trustees while enabling the Fund to act having regard to the interests of the inhabitants of the town.

4.4 A similar delegation in respect of the Rothesay Common Good Fund will enable the Fund to make awards to applicants, having regard to the interests of the inhabitants of Rothesay, at times when due to absence

or declaration of interest a quorum for a meeting of the trustees of the Fund cannot be achieved.

5.0 CONCLUSION

5.1 This report proposes that Council agree a delegation to the Executive Director – Customer Services which will enable the continued functioning of the Rothesay Common Good Fund at times when due to absence or declaration of interest it would not otherwise be possible for the Fund to consider and determine a grant application. This will allow for the functioning of the Fund while ensuring regard continues to be given to the interests of the inhabitants of Rothesay.

6.0 IMPLICATIONS

6.1 Policy – the proposed delegation supports the requirement that Fund decisions have due regard to the interests of the inhabitants of Rothesay.

6.2 Financial – the proposed delegation would allow for appropriate management of money held by the Council in trust for the good of the people of Rothesay.

6.3 Legal

6.4 HR

6.5 Equalities

6.6 Risk

6.7 Customer Service – agreement of the proposed delegation will ensure the Rothesay Common Good Fund can determine applications which otherwise would require to be continued to a later date.

Executive Director of Customer Services
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